The Pittsburgh Foundation
FINAL FOLLOW-UP REPORT

This report is a summary of the full term of the grant, including, background, final year, and total project outcomes.

Part One: **Summarize the background of your grant, include demographics, and the need of your project at the time the grant was written.**

Part Two: Describe your project

1. State your original objectives.

   a. If they changed, to what extent and why?
   b. Were they met in full or part? Explain.

2. What were the outcomes?

3. Describe your challenges/issues.

4. Describe your learnings.

5. Was the project successful? How did you define the success?

   a. Describe evaluation results.

6. Quantify/qualify what changed as a result of your work?

   a. Describe the implications of the outcomes of your project and their impact on the community, your organization, and/or the population the project served?

7. Will this project continue at the end of the grant?

   a. If yes, how will it be funded?
   b. If no, what will be the effect of this project on the population or organization served and/or the environment to not continue?

Part Three: Budget

1. Attach the original proposal's final negotiated budget and any subsequent approved budget(s).

2. Detail your actual revenues/expenditures for the final payment and entire project, including, details on how The Pittsburgh Foundation grant monies were used.