

The Pittsburgh Foundation  
**INTERIM FOLLOW-UP REPORT**

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**Part One: PROGRAM**

1. What were the project objectives?
  2. To what extent were the objectives met? What did you learn during the past year?
  3. What were the short-term outcomes? Are there anticipated long-term outcomes?
  4. To what extent were the short-term outcomes met? What did you learn?
  5. What have you learned about the challenges, issues and/or outcomes associated with your efforts during the past year?
  6. Looking back over the prior year, please comment on any changes, issues and outcomes identified in the environment, the agency, the project, and client/participant/consumer demand and the effect of these changes on the project's outcomes, strategies and budget.
  7. If this is a multi-year grant, in order to receive next year's payment, please provide information about the coming year's activities and budget, noting any changes from your proposal, based on the prior year's experience.
  8. If any adjustments are being requested in the project budget, detail the changes in the requested revised budget.
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**Part Two: BUDGET**

1. Attach with this report the original proposal's final negotiated project budget and any subsequent approved budget.
2. What were your actual revenues and expenditures during the funding period for the project, including details on how The Pittsburgh Foundation grant monies were used?
3. Were you able to leverage other funding for the project?
4. Explain how the project will continue after The Pittsburgh Foundation funding.