

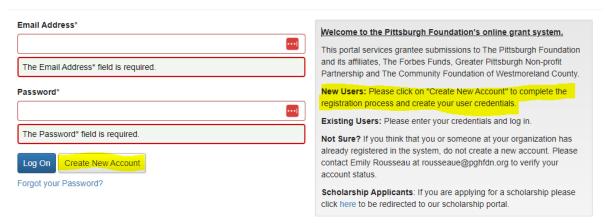
The Center for Philanthropy New Philanthropic Leaders Program

How to Apply

- 1. Visit https://www.grantinterface.com/Home/Logon?urlkey=pittsburgh.
- 2. Click the "Create New Account" button.

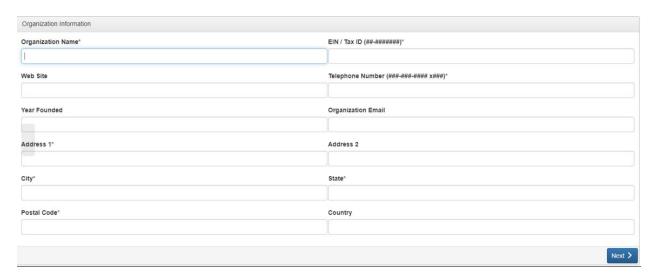


Logon

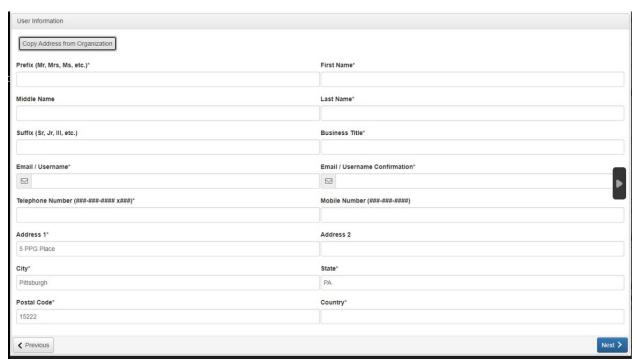


- 3. The first set of fields to show up will be for "Organization Information."
 - a. For "Organization Name" use your first and last name.
 - b. For the EIN number, to enter all 9's.
 - c. Use your personal information to fill out the rest of the fields (phone, address, etc.)





- 4. The next set of fields to show up will be for "User Information."
 - a. Since you entered your personal information for the "Organization Information" you can copy the address.



5. For the question "Are you the organization's chief executive officer?" enter Yes.

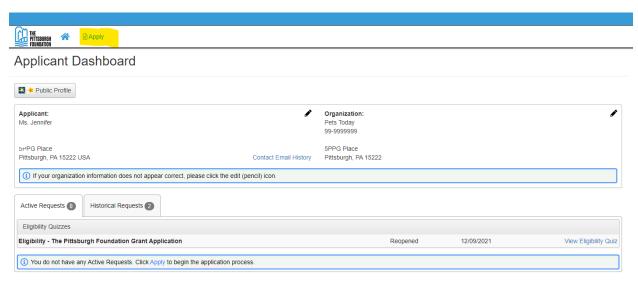




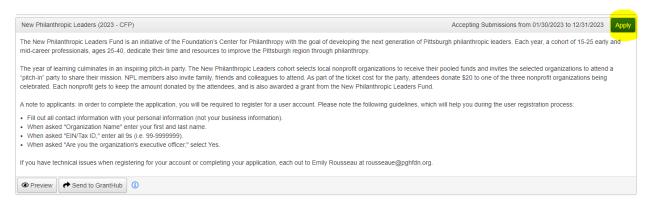
6. Create and confirm a password, then click the "Create Account" button.



7. From your applicant dashboard, click on the Apply button in the upper lefthand corner to access the list of open applications.

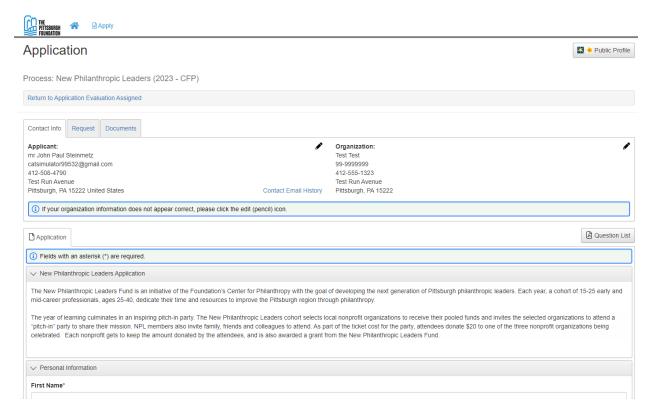


- 8. Scroll down until you find the application entitled "2025 New Philanthropic Leaders."
- 9. Hit the blue "Apply" button.

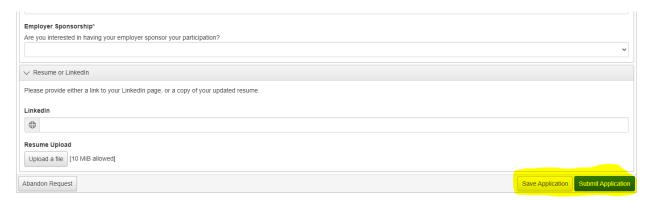


10. Once the form has opened fill out the appropriate fields.





- 11. Once you have filled out the fields to the best of your ability either
 - a. Hit "Save Application" to save a draft that you can return to and edit later.
 - b. Hit "Submit Application" to submit your form for processing.



12. You will receive an email to confirm that your application was successfully submitted.

The application opens on Oct. 1, 2024 and the deadline to apply is Jan. 11, 2025. Applicants will be notified on a rolling basis beginning in December and continuing through January 2025.

Questions? Contact Katie Belonus, belonusk@pghfdn.org or call 412-394-2655.